

## CERAMIC STUDIO CODE OF CONDUCT

Members of the Ceramics Studio must abide by the Code of Conduct set forth by Sirovich Center for Balanced Living. Please be advised that harassment, discrimination, use of foul language, destruction and theft of materials, equipment, or facility, inappropriate attire, and lack of personal cleanliness and hygiene are unacceptable and grounds for dismissal.

## GENERAL CERAMICS STUDIO RULES

### DO

- Ask if you need help or have special requests!
  - Wear a mask at all times
- Keep 6-feet of separation from other members at all times
- Sign-in upon arrival at the Sirovich Front Desk located on the 1st floor

### DON'T

- Eat in any room on the 3rd floor
- Attend sessions in which you are not enrolled

## ARTWORK STANDARDS

### DO

- Please donate 1 out of every 3 pieces back to the studio to be sold to benefit the center
  - Claim bisque pieces from cart within two weeks of completion
- Claim glaze pieces once you have completed three.
  - Artists get first pick; studio gets second pick
  - You may claim all 3 if you elect to make an appropriate donation
- Allow 15-minutes for clean-up at the end of each class

### DON'T

- Make pieces larger than 12" x 8" x 5" unless you receive permission
- Remove glazed pieces from cart without instructor or studio manager present
  - Carry out production work
- If you wish to make multiples, you must first get permission
- Keep or save clay, glazes, tools, sponges, and brushes for your personal use

## RULES FOR CLAY USE

### DO

- Use daily allotment of 1-inch slab of clay (3lbs.)
- Use fresh clay for the wheel and recycled clay for hand-building
  - Wedge unused clay and return
- Break dry clay into smaller pieces and place in recycle bucket.

### DON'T

- Retrieve or cut clay, instead wait for instructor or studio manager to distribute
- Put paper, plastic, or other foreign materials into clay recycle bucket

## RULES FOR UNDERGLAZES AND GLAZES

### DO

- Pour glaze into a cup and bring it to your workspace (This takes less time than you think!)
  - Make note of the color(s) you are using for future reference
- Return underglazes and glazes to correct bottle and proper shelf
- Wipe down rims of bottle and screw lids on tightly
- Place empty bottles into recycling bin for reorder
  - Use underglaze only for decoration on your greenware, so we may limit the number of firings necessary to achieve your desired result
- Please ask the instructor if you have questions

### DON'T

- Mix colors without prior permission
  - Pick up jars by lids
- Shake jars without double checking lids are securely attached
  - Take a full bottle to your workspace (If the bottle is almost empty, please ask for permission first)

If you desire a solid color for you piece, please use closest glaze color. Due to the exponential increase in cost for underglazes, only use underglaze for decoration. Stripes and colors can easily be done with glazes.

## RULES FOR THROWING WHEEL

Tighten bat pin when using a throwing wheel bat and turn off the motor each time you get up from the wheel. Failure to do so will result in loss of wheel privileges.